



APPLICATION FOR MEDIUM OF INSTRUCTION

1.	Name of the candidate	
2.	Register Number	
3.	Program (with Branch if any)	
4.	Name of the College / Institute	
5.	Month & Year of last examination passed	
6.	Purpose of Certificate (Enclose Proof)	
7.	Father's Name	
8.	Permanent address	
9.	Contact Phone No. if any	
10.	Details of Online Payment	Bank Name & Address: Reference No: Date of Payment: Amount (Rs.):

I have gone through the instructions/rules regarding medium of instruction and examination. I solemnly declare that the statement given above is correct and for any concealment of facts, I shall be responsible for all the consequences imposed by the University.

DATE:

Enclosures:

Signature of the Candidate

1. Xerox Copy of the Degree Certificate with self-attestation.
2. Proof specifying the purpose of the certificate.
3. The filled application form along with its enclosures should be submitted to the Controller of Examinations Office.



General Instructions:

1. All particulars required should be legibly and accurately filled by the candidate. This office will not be responsible for any delay in a case where the form is incomplete in any respects.
2. Nobody has the authority to apply or to draw the certificate regarding medium of instruction and examination of any other applicant.
3. **Fee for the above certificate: INR 1000/- per certificate** and has to paid through NEFT / RTGS / Paytm to the account mentioned below.

Name of the account: VMRF(DU) Examination Account

Account no 188702000000294

IFSC code: IOBA0001887

Branch: Ariyanoor, Salem.

4. The fee will be non-refundable in any case.
5. Certificate will be issued only after completion of Degree/Diploma.
6. Certificate shall be issued within 07 working days of getting the prescribed form and fee.
7. Incomplete applications shall be summarily rejected, with no further intimation to/ correspondence with the candidate/Institution/Organization.
8. For any correspondence with the university, Name, Father's Name, University Registration no., and the university Receipt No, with date of fee must be quoted.
9. In case applicant is unable to quote the mistake within 3 months of given letter, he/she has to apply again for the above said certificate with the required fees.